

THI/SCI TRUST FUND
QUARTERLY ADVISORY BOARD MINUTES
February 12, 2015

Attending Board Members: Ken Alexander, Andrew Kuyoro, Stacey Marbs proxy for Mark Martin, Mike Chafetz, Sherlyn Sullivan proxy for Anne Olivier.

Agency Staff: Tara LeBlanc (Interim Assistant Secretary of DHH/OAAS), Alicia Smith, Valencia Roberts, Joalanda Conley, Heather Flynn and Shanta Webb (Interns for DHH/OAAS), Bethany Gauthreaux, Kim Sullivan.

Public: None.

Call To Order. The meeting was called to order by Sherlyn Sullivan.

Introductions. Board members and others in attendance introduced themselves.

Minutes. Everyone reviewed the minutes from the last meeting held on August 28, 2014. No meeting was held in November 2014, due to there not being a quorum; therefore, no minutes were recorded. The Board agreed that there were no changes to be made to the August 28, 2014 minutes. Ken Alexander made a motion to approve the minutes as submitted; seconded by Mike Chafetz and approved.

Resource Center Updates - BIALA

There was no one present at the meeting to represent BIALA; however, they did send their January 2015 Outreach Activities package to be submitted to the Board. Within the package were included activities conducted throughout the month of January, a total of 625 “hits”/visitors to the website and calls received.

PROGRAM UPDATES

Financial Report – Sherlyn Sullivan

The Financial summary reports shows 2014 Carryforward of \$118,358.70, State General Funds of \$1,285,000.00 and YTD Collections of \$808,400.48. Ken Alexander had inquiries about the collections, whether or not all entities are paying. Alicia Smith addressed this concern, stating that we have reached out to the municipalities and those that were not paying are in process of submitting payments. The Board also inquired about the budget for software but nothing has been used in past few months. Alicia Smith, Tara LeBlanc and Sherlyn Sullivan addressed the inquiry stating that the contractors are still working on another project, but will start on the software as soon as they are finished. The software is useful and helpful for program due Case Managers will have access to find out information such as balances, etc. for clients instead of calling the office.

Program Status – Alicia Smith

Currently, there are 662 clients actively receiving services through the THSCI Trust Fund program. Some of the services that have been paid for through the program are as follows: 39% medical; 31% personal care services; 12% equipment; 10% home/vehicle modifications; 8% other. The average expenditure per client is \$8,500.

New Procedures – Alicia Smith

We are in the process of opening 94 cases. The new procedures are making it to where we are able to open these cases. For all active participants, an individualized, face-to-face assessment will be completed to determine the scope of services. The new procedures is outlined in the handouts package titled “Traumatic Head and Spinal Cord Injury Trust Fund Program Assessment and Service Planning Policy”. It includes a flowchart that shows the process each applicant will go through to get services, etc. as well as the Minimum Data Set – Home Care (MDS-HC), which is the individualized assessment.

Other. Sherlyn Sullivan made mention about nominations for Board members. There are currently three vacant positions on the Board to fill, which are a Survivor of a Traumatic Head Injury, a Family Member of a Survivor of a Traumatic Head Injury and Survivor of a Spinal Cord Injury. As of February 11, 2015, Henry Bateman, Survivor of a Spinal Cord Injury, resigned due to travel restraints. Paul Bosworth’s appointment is currently still pending. Tara LeBlanc said she will reach out to BIALA for nominations to fill those positions. Ken Alexander recommended reaching out to Toni Hamilton, Support Coordinator with Baton Rouge Rehab for suggestions.

Dr. Mike Chafetz brought up the idea of updating the name of the program from Traumatic Head and Spinal Cord Injury to Traumatic Brain and Spinal Cord Injury. He stated that we are dealing with “brain” not “head” injuries. Tara LeBlanc stated that she will follow-up with DHH Legislation to see what we can do regarding this.

Public Comment. There was no public comment.

Advisory Board Appeal Hearing. The Board went into Executive Session. Anne Olivier was present on the phone for the appeal hearings.

Adjourn. Sherlyn Sullivan adjourned the meeting to go into Executive Session.

**THE DATE OF THE NEXT TH/SCI ADVISORY BOARD MEETING IS
May 14, 2015 and begins at 10:00 a.m. held at PACE, 7436 Bishop Ott Dr., Baton Rouge, LA
70806.**

Respectfully submitted,
Joalanda Conley, Admin. Coord.

2015 Dates for TH/SCI Trust Fund Board Meetings*
10:00 a.m. – 1:00 p.m.

~~February 12, 2015~~
May 14, 2015
August 13, 2015
November 12, 2015

***PACE, located at 7436 Bishop Ott Dr, Baton Rouge 70806. Conference room has been reserved for all 2014 meetings.**